

Meeting with IQAC Members

Date: 19-12-2022



Agenda:

1. Submission of AQAR-2021-22 and SJOA.
2. Updated Affiliation Certificate from G.U.
3. Solar Power Renovation and Electric Inverter for IQAC Room/Office.
4. Status of College land area demarcation.
5. Pending Salary Issue of Contractual Staff.
6. Alumni Registration.
7. Opening of 'Pragya Academy' a coaching centre in association with Alumni Association.
8. Miscellaneous - Parents Feedback Report Analysis.

Members Present

<u>Sl. No.</u>	<u>Name</u>	<u>Signature</u>
1.	Probin Sonu	
2.	Dr. Ashim Bora	
3.	Dr. Ashim Bora	
4.	Mini Deves	
5.	Birendra Ch. Bora	
6.	Riju Laskar	
7.	Deep Kalita	
8.	Deepamoni Das	
9.	Prakash Bhuyan	
10.	Amiya Borah	

The chairperson Dr. Ashim Bora inaugurates the agenda for discussion after the welcome address.

After a long discussion the following resolutions are resolved unanimously by the present members of IQAC.

P.T.O.

Resolution: 1: It is resolved to submit the ISDA as early as possible after getting approval from the Governing Body.

Resolution: 2: After getting intimated by the ISAC coordinator regarding the latest affiliating certificate from Gauhati University and the affiliation pending fees, the members resolved and requested the Chairperson to place the issue at the G.B. meeting and do the needful to clear the affiliation matter and payments related to it.

Resolution 3: It is come to know from the ISAC coordinator that the APCU power supply is very irregular and the batteries of existing solar power system of the college got outdated and need to be reinstalled.

The members unanimously resolved and requested the Chairperson to get approval for installation of one inverter at the ISAC office to continue the NAAC accreditation work smooth and ~~cost~~ convenient.

It is also resolved to do the needful regarding the continuous power supply of the solar power system.

Resolution: 4: After a long discussion over the previous proposals done by the college to demarcate the college land area, it is resolved to



to intimate the matter to the M.L.A. and do the needful through a communication with the Circle Officer, Kamrup Revenue Circle.

Resolution 5: The IQAC coordinator intimated that due to shortage of permanent teaching faculty in the departments, it becomes impossible to continue and follow the class routine according to the schedule. Further, the appointed contractual teachers are also remaining absent due to irregularity in their monthly salary disbursement.

It is resolved to place the issue to the G.B. to consider the matter and do the needful to clear the pending salary of the contractual teachers.

Resolution: 6: It is intimated by the IQAC coordinator that the existing Alumni Association of Kamrup College is not a registered one.

In this regard, it is resolved to call a meeting by the IQAC and invite the Alumni Association to discuss the issue and take a decisive step for registration.

Approved
Principal
Kamrup College
Kamrup, Nagaon (Assam)

Joint Meeting With Teaching & Non-Teaching Staff

Date: 24-02-2023

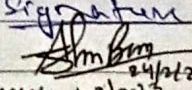
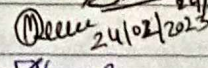
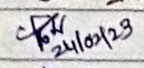
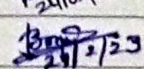
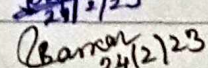
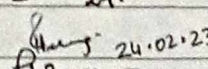
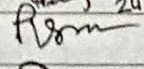
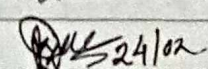
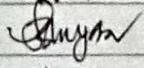
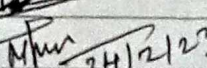
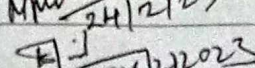
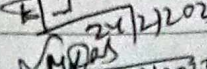
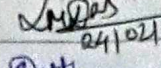
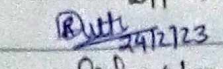
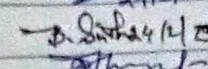
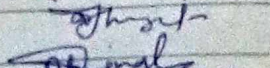


A joint meeting is convened today with the teaching & non-teaching staff to discuss & report on the following agenda:

Agenda:

1. Report on Accreditation Process of NAAC
2. G. U. Affiliation matter
3. Progress Report discussion of 7 criteria for SSR.
4. Progress Report discussion from different cells / committees.
5. Miscellaneous.

Members Present

<u>Sl. No.</u>	<u>Name</u>	<u>Signature</u>
01	Dr. Ashim Bora Principal	 24/02/23
02	Mini Deves, Vice Principal	 24/02/23
03	Padum Kakati	 24/02/23
04	Bined Ch. Bora	 24/02/23
05	Riju Lakshat	 24/02/23
06	Dr. Prabika Neag	 24.02.23
07	Pousali Lomon	 24/02/23
08	Praganta M. Das	 24/02
09	Paul Bhuyan	 24/02/23
10	Debasir Saikia	 24/2/23
11	Mantu Chelua	 24/2/2023
12	Kushal Taid	 24/02/2023
13	Deepamoni Das	 24/02/2023
14	Rubi Dutta	 24/2/23
15	Shruti Baruah	 24/2/23
16	Dr. Niranjana Thengal	 24/2/23
17	Bhaskar Singh	 24/2/23

- | | |
|------------------------------------|----------------|
| 17. Dr. Jyoti Rupa Deka | Pritha 24/2/23 |
| 18. Elizabeth & Shikha | 24/2/23 |
| 19. Dr. Malini Bera | 24/2/23 |
| 20. Jari Devi | 24/2/23 |
| 21. Barnashree Devi | 24/2/23 |
| 22. Dr. Vinod Kumar | 24/2/23 |
| 23. Deep Salita: Coordinator: IQAC | 24/2/23 |

With due permission from the Chairperson (Dr. Achim Bora), the IQAC Coordinator has placed a brief report on the agenda of the meeting and requested the Chairperson to open the agenda for discussion and resolve the issues related to the agenda:

After discussion, the following resolutions have been taken for action:

Resolution 1: After getting reported by the IQAC Coordinator about the submission of IQA to the NAAC portal and payment of ₹ 29,500.00 on 20-02-2023, the IQA acceptance is pending due to incomplete affiliation certificate from the affiliating university (G.U.).

It is resolved to approach the G.U. to clear immediately the affiliation matter and get latest affiliation certificate of all subjects within very short period.

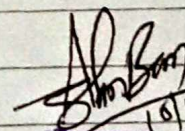
Resolution 2: After getting reviewed the progress of all the criteria by in-charges, it is found and resolved that all the members of Core-Committee (Criteria in-charges) are going to submit their respective parts of SSR within One Week from today.

P. T. O.

Resolution 3 : The present members are also requested to find out the drop-out records of their respective departments and submit the same to the IQAC within 15th March 2023.

Resolution 4 : After discussing the issues of fast learners, it is decided to engage them in the monitorial classes under the strict supervision of departmental teachers.

Resolution 5 : The teachers are also requested to upload the class notes in the ERP software regularly.


16/03/23
Chairperson
IQAC ; NAAC
Kampur College

Meeting with IGAC Members:

Date: 10-03-2023

Time: 11-30



Agenda:

1. Status of ISQA Acceptance.
2. Compulsory construction, renovation and beautification issues prior to NAAC Peer-Team visit.
3. Opening of "Centre for Indigenous Knowledge and Culture".
4. Omission and Inclusion of members into IGAC Body.
5. Formation of different Task-Force for NAAC Accreditation related activities.
6. Miscellaneous - (i) Analysis of Student Feedback Report 2021-22.

Members Present

<u>Sl. No.</u>	<u>Name</u>	<u>Signature</u>
01	Probin Goma	
02	Dr. Ashim Bora	
03	Dr. Ashim Bora	
04	Mini Deves	
05	Binod Ch. Borah.	
06	Rijun Laskar	
07	Deepanori Das	
08	Pulak Sharma	
09	Sri Arunima Borah.	
10.	Deep Kalita	

With due permission from the Chairperson (Dr. Ashim Bora) the IGAC coordinator has placed a brief report on the agenda of the meeting and requested the Chairperson to open the agenda for discussion and resolve the issues related to the agenda.

After discussion of the agenda one by one, the following resolutions have been

-taken:

Resolution No. 1: The IQAC coordinator has stated that the IQA has been submitted with the affiliation certificate issued from Gauhati University dated Feb' 18, 2023. But, feedback is received from NAAC authority to submit the updated affiliation certificate within 31st March '23 without fail.

In this regard, it is resolved to collect the updated Affiliation Certificate from Gauhati University within 25th March '23 and requested the Principal/Secretary of Rampur College to do the needful in this connection.

Resolution No. 2: Regarding some compulsory construction, the Principal/Secretary of Rampur College has intimated about the new construction of car & bike parking shed outside the college campus. He also urged to expand and update about the faculty washroom. He also placed the proposal to upgrade and designing of the front view of the college building and stated that beautification work is going on under the Beautification cell.

The principal/secretary is very sorry about the financial paucity of the college. The members have resolved that after the disbursement of the pending admission fee of the students (under fee-waiver scheme) from the Govt. of Assam, the required constructions may be done.

Resolution No. 3:

The ISAC Coordinator has stated that NEP 2020 put focus on inculcating indigenous traditional knowledge in education and in this connection NAAC has added one point on this as an intended profile in the AQAR 2022-23. With this objective, the ISAC coordinator has proposed for opening a "Centre for Indigenous Knowledge and Culture" in the college premise. The main objective of the centre is to train the students and transmit the knowledge of indigenous local culture through very short-term course and workshops.

In this connection, the members have resolved to open the "Centre for Indigenous Knowledge and Culture" and approved to place the proposal in the next G.O. meeting of Karpur College.

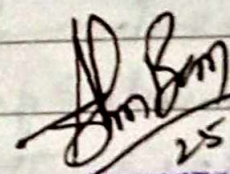
Resolution No. 4: The ISAC coordinator has intimated that present ISAC Committee has one member vacancy against the portfolio of 'Local Industrialist'.

The members unanimously resolved to include Mr. Anurag Sainia; Local entrepreneur as the Local Industrialist member of ISAC committee.

Resolution No. 5: Regarding the formation of different task force in connection to the NAAC Peer Team visit, the members resolved to do the same and authorized Principal & Secretary, Karpur College for it.

Resolution No. 6: After scrutiny of the Student Feedback Report-2021-22, the members unanimously resolved and asked the IQAC coordinator to do the needful:

(a)


25-03-23
Chairperson
IQAC; NAAC
Kambur College

Joint Meeting of IAAC with Alumni Association

Date: 25-03-23

Time: 11



A joint meeting of IAAC and Alumni Association is held today to discuss the issues related to the following agenda and resolve the same.

Agenda:

1. Registration of Alumni Association
2. Feedback on 'Pragya Academy'
3. Opening of 'Centre for Indigenous Knowledge and Culture'.
4. Alumni Get Together.
5. Miscellaneous

Present Member.

S.No Name

Signature

1. Dr Ashim Bar

Ashim Bar
25/03/23

2. PRASANTA SARMAH

Prasanta

3.

4. Smt Arniya Boruah.

Arniya

5. Baban Bora

Boran

6. Rajib Baruah.

Rajib

7. Pankash Bhan

Pankash

8. Bhalindar Singh

Bhalindar

9. ~~Prasanta~~ *Prasanta*

Prasanta

10. ~~Gargi~~ *Gargi*

Gargi

11.

12.

13.

After opening the agenda for discussion by the Chairperson, an open discussion among the members results in the following resolutions:

Resolution 1: It is resolved to proceed immediately for the registration of Alumni Association under Assam Societies Registration Act-1860. For the process, the Teacher in charge of Alumni Mr. Debasish Saikia is requested to do the needful.

Resolution 2: After discussing the proposal of opening a 'Coaching Center' for competitive examinations jointly by Alumni Association and college authority, it is resolved to open the center from the next session the center is named as "PRAGYA ACADEMY" as proposed by Alumni Association.

Mr. Bhalindar Singh, Assistant Professor, Deptt. of Geography is requested to do the needful in this regard.

Resolution 3: It is intimated to the Alumni Association by the coordinator about the opening of and initiation taken to start "Center for Indigenous Knowledge and Culture" and the members of Alumni Association is requested to provide voluntary service in this regard.

Resolution 4:

After discussion, it is unanimously resolved to organize an "Alumni Meet" in the month of June 2023 and for the same, the teacher coordinator of Alumni Association, Mr. Debasish Saikia is requested to do the needful.

Resolution 5:

After the discussion held over the proposed to construct a Car parking shed by the President of Alumni Association - Mr. Padasanta Sarma, it is resolved that the Car parking shed will be built by the voluntary contribution of alumni before the NAAC Peer Team visit in the Kanyasulk College.

[Signature]
25-05-23

Jidarperson
IQAC ; NAAC
Kanyasulk College

Meeting with Teaching Staff

Date: 15-05-2023

Time: 1.30 p.m. (At Teacher Common Room)



A meeting is convened today with the faculty members to resolve the issues related to the following agenda:

1. Convention of Parents' General Meeting
2. Roadmap preparation for NAAC Peer Team
3. Lecture Programme in nearby Higher Secondary Schools.
4. Admission of the session 2023-24.
5. Miscellaneous.

Members Present.

1. Mini Devi 15/05/2023

2. Dr. Prabika Neog.

3. Riju Laxkar

4. Dr. Nalini Bara

5. Padum Kakati

6. Prasanta Laxkar

7. Prasanta Das

8. Deep Kalita

9. Debasis Saikia

10. Dr. Jyoti Rupa Deka

11. Rishabh A. Shukla

12. Dr. Kushan Talukder

13. Dr. Manu Chelun

14. Mr. Bhalindan Singh

15. Dr. Nimjan Thung

16. Dr. Nihal Hossain

17. Rubi Dutta

Rang Dept. of Eco.

Barua 15/5/23 Dept. of Geography

Barua 15/5 English Deptt.

C. B. 15/5/23 Assamese Deptt.

Ram

Ram, Dept. of Assamese

Shilpa Chelun; JDAE Coordinator

15/5/23

Dutta 15/5/23 English Deptt.

15/5/23 English Deptt.

15/5/23 English Deptt.

15/5/23 Dept. of History

15/5/23 Dept. of History

15/5/23

15/5/23

After opening the agenda for discussion among the present members, the following resolutions have been taken unanimously:

Resolution 1: After a discussion among the teaching members, it is unanimously resolved to convene "Parents' ~~General~~ General Meeting" and the date of meeting will be fixed shortly and all the HODs are requested to submit the list of Parents to the IQAC Office at earliest convenience.

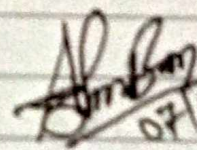
Resolution 2: Regarding the preparation of NAAC Peer Team visit, it is resolved to convene a separate meeting with other stakeholders also and the IQAC Coordinator is requested to organise the meetings with all stakeholders separately with prior permission from Principal.

Resolution 3: After the intimation by the coordinator, IQAC on the inception of NEP curriculum from the next session 2023-24, a long discussion held over the NEP issue and it is realised by all that the nature of NEP guidelines and the design of curriculum prepared by the affiliating University are to be made understandable to the students.

For this, it is resolved to organise a series of Lecture Programmes in the nearby Higher Secondary Schools.

and junior colleges so that the targeted students who are going to be admitted in the next session can understand the NEP issues and syllabus.

Resolution 4: It is discussed on the enhancement of new students in the next admission and for the same, it is resolved that the teachers of Kamour College under the banner of cells and committees will organise extension activities in nearby areas in H.S. & Junior colleges to focus on the facilities available and different incentives to attract students.


07/07/23

Chairperson
IQAC, NAAC
Kamour College

Joint Meeting of ISAC with :

- i) Governing Body
- ii) Teaching Staff
- iii) Non-Teaching Staff



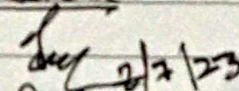
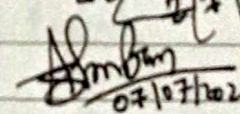
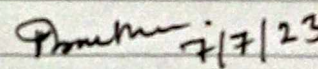
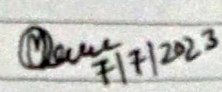
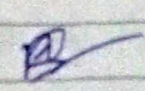
Date: 07-07-2023

Time: 11 A.M.

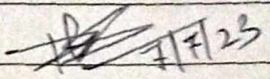
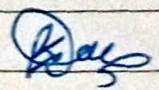
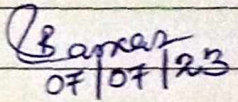
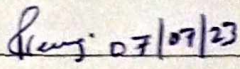
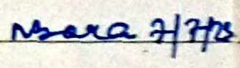
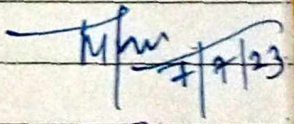
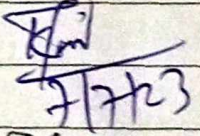
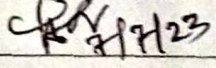
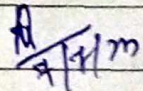
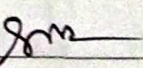
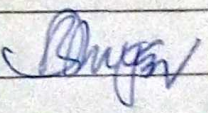
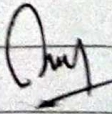
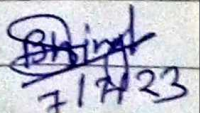
Agenda:

- (i) Status of Self-Study Report Submission.
- (ii) Approval of the initial payment of ₹ 59,000/- (50,000 + 9,000)
- (iii) Approval & Permission of Budget Preparation for NAAC Peer Team Visit and Renovation Work.
- (iv) Miscellaneous
↳ (a) One office Assistant on Temporary Basis.

Signature of G.B. Members & ISAC Members:

- | <u>Name</u> | <u>Signature</u> |
|---------------------|--|
| 1. Probin Sanyal | 
2/7/23 |
| 2. Dr. Ashin Bara | 
07/07/2023 |
| 3. Namita Borahakur | 
7/7/23 |
| 4. Kiran Lakkar | |
| 5. Mini Deves | 
7/7/2023 |
| 6. Ritul Lakkar |  |

Signature of Teaching Faculty & Librarian
Name Signature

1. Debasis Saikia  7/7/23
2. Pranganta Kae Das, Asst. Prof, Assamese 
3. Riju Laskar, Asst. Prof, Geography  07/07/23
4. Dr. Prabika Neag Asso Prof, Economics  07/07/23
5. Dr. Nalini Bora, Asst. Prof, English  7/7/23
6. Dr. Manthi Chutia Asst Prof. History  7/7/23
7. Dr. Kushal Taid, Dept. of Assamese  7/7/23
8. Mr. Padum Kakati Dept. of Assamese  7/7/23
9. Elizabeth A Thicks, Dept of English  7/7/23
10. Dr. Jyoti Rupa Deka, Dept. of English  7/7/23
11. Prasanta Lomray Hindi 
12. Poul Bhuyan Dept. of Education 
13. Dr. Nand Hanan Dept. of P. Sc. 
14. Mr. Bhalindar Singh, Asst Prof, Geography  7/7/23

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| 15. Smt. Parul Boral, Dept. of Pol. Sci. | <i>[Signature]</i>
07/07/23 |
| 16. Rubi Butta, Dept. of Education | <i>[Signature]</i>
07/07/23 |
| 17. Shreem Ch. Sarmah & Jindal | <i>[Signature]</i>
07/07/23 |
| 18. Jagjit Boral, Dept. of IT | <i>[Signature]</i>
07/07/23 |

Signature of Office Staff

<u>Name</u>	<u>Signature</u>
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1. *[Signature]* Smt. Neelam Kalia

2. *[Signature]* P. Chakraborty

3. *[Signature]* C. B. B. B.

4.

5. *[Signature]* A. B. B. B.

This meeting has been convened jointly with the Governing Body members, Teaching staff and Non-Teaching staff by the IOAC for the first time.

The meeting is presided over by the Principal/Chairperson of IOAC. After due permission from the Chairperson, the purpose and agenda of the meeting is placed by the IOAC coordinator and requested the Chairperson to offer welcome address.

After delivering welcome address, Principal/Chairperson of IOAC has asked

The IQAC Coordinator to report on the Submission of Self-Study Report.

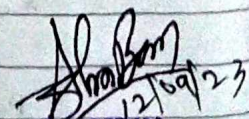
The IQAC coordinator has reported that the JIOA of Rampur College for the 2nd cycle accreditation was approved by NAAC authority on 30 May 2023 and the SSR is prepared. The filled SSR and its different components are displayed and discussed on the issues and doubts raised by the present members in the meetings.

Resolution 1: It is resolved unanimously that the prepared SSR has no any deviations and found correct. The G.B. President approved the draft of the SSR for submission in the HES portal of NAAC.

Resolution 2: The G.B. members unanimously approved the SSR fees of Rs. 236,000.00 to be deposited in the NAAC account.

After a brief proposal presented by Chairperson & IQAC coordinator, the following resolution is taken:

Resolution 3: Regarding the construction, renovation work and expenditures related to NAAC peer team visit, the President of G.B. has asked the Principal and IQAC Coordinator to prepare a budget of this.


Chairperson
IQAC ; NAAC
Rampur College.